Can we hold our not-for-profit's AGM remotely because of COVID-19?

Yes

If your rules or your regulator **ALLOW** you to use technology to run general meetings, you **CAN** conduct your AGM remotely. Applies to all Companies Limited by Guarantee and all incorporated associations (IAs) in Vic, NSW, and SA regardless of what is said in the organisation’s rules. Also applies to IAs on the model rules in Qld + WA.

**IF GOING AHEAD WITH YOUR REMOTE MEETING:**
- Send the agenda with instructions to your members on how to remotely join, participate, and vote in the meeting
- Check and test your technology before the meeting
- Comply with the requirements in your rules by ensuring you have quorum and keeping accurate minutes

Maybe

If your rules are **UNCLEAR** about the use of technology in running general meetings, you may need to seek legal advice about postponing or holding your meeting remotely. Applies to incorporated associations using the model rules in NT, TAS, and ACT.

**WE’RE HERE TO HELP!**

If you need advice about postponing your AGM, holding meetings remotely, or operating your NFP in a time of COVID-19, we have lawyers who are ready to help. Go to our website to submit an enquiry for legal assistance at [www.nfplaw.org.au/advice](http://www.nfplaw.org.au/advice)

No

If your rules explicitly **DO NOT ALLOW** the use of technology in running general meetings, you may need to notify your members and your regulator of your intention to postpone your AGM. Most regulators have a simple form for this purpose.